



## Using the Interactive Checklist

for Oil, Dry Bulk, LNG, Chemical and Container requirements (Annex 3)

### Introduction

Since the majority of ships and offices are equipped with computers today, we will continue to issue our booklet "Seacure for Operations" and the Appendices electronically (as a downloadable file). People familiar with the Green Award scheme know that the Appendices contain the Green Award requirements in a checklist format. The advantage of an electronic issue is that a self-assessment can easily be carried out by shore staff or sea staff in order to determine if Green Award certification is feasible or to prepare themselves for a Green Award ship survey or office audit. The same list will be used by the Green Award surveyors/auditors.

The downloadable file is available on <http://www.greenaward.org><sup>1</sup>.

### Interactive ship survey / office audit checklists

The set up of the checklists for all sea-going ship types are identical. Table 1 below indicates which checklists are interactive.

Table 1

Checklist	Interactive	Not interactive	Interactive Scoring
Basic Office	x		
Ranking Office	x		x
Basic Ship	x		
Ranking Ship	x		x
Visual		x	

- *Basic Checklist*

In the Basic Checklist (see Table 2 below), for both office and ship, cells following a question represent a department or position in the office or on board the ship. If the department/person concerned complies, the cells can be coloured green. Red is used for non compliance. To colour a cell green, select the cell and touch keyboard button **A**. To colour a cell red, select the cell and touch keyboard button **S**.

Table 2

104	DESIGNATED PERSONS									
104.1	Is/are (a) designated person(s) assigned in the office?									
104.3	Is objective evidence available that the safety and environmental aspects of the operation of each ship is monitored and that the required adequate resources and shore-based support is applied?									

<sup>1</sup> URL for downloading <http://www.greenaward.org/69-downloads>





